



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान गुवाहाटी
**NATIONAL INSTITUTE OF PHARMACEUTICAL
EDUCATION AND RESEARCH GUWAHATI**

Department of Pharmaceuticals, Ministry of Chemical and Fertilizers, Govt. of India

Employment Notification No. 03/2026, Date: 03/08/2026

National Institute of Pharmaceutical Education and Research (NIPER), Guwahati is an Institute of National Importance set up by an Act of Parliament under the aegis of Dept. of Pharmaceuticals, Ministry of Chemicals & Fertilizers, Govt. of India, to impart higher education and undertake advanced research in the field of Pharmaceutical Sciences and Technology. NIPER-Guwahati is looking for candidates, who exhibit a high level of achievement, positive attitude and possess leadership qualities in the chosen field.

NIPER-Guwahati invites online applications for the following post to be filled on Deputation basis from persons fulfilling the essential qualifications and experience as prescribed in the Recruitment Rules of NIPER-Guwahati.

Post Code	Designation	Pay Level (as per 7 th CPC)	No. of Post & Reservation	Max. age
NT-04	Finance & Accounts Officer	12	01 (UR)	Not exceeding 56 years

Date & time of commencement of Online Applications	03/08/2026 from 11:00 AM
Last date & time of Online Application	01/09/2026 up to 5:00 PM
Last date for receipt of hard copy of the online application alongwith all enclosures	08/09/2026 up to 5:00 PM

For online application form and other important details, please visit the Institute Website:
www.niperguwahati.ac.in.

Sd/-
Registrar (i/c)
NIPER-Guwahati

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Post Code	Designation / Pay Matrix	No. of Post and Reservation	Essential and Desirable Qualifications and Experience	Max. Age limit
(1)	(2)	(3)	(4)	(5)
Non-Teaching Position				
NT-04	Finance & Accounts Officer Level-12 (Rs. 78,800-2,09,200/-)	01 (UR)	Officers from Central/State Governments/PSUs/Universities/Institutions /Autonomous bodies holding analogous post on regular basis or working in the Pay Level - 11 on regular basis AND possessing the qualifications / experience for *direct recruitment . *Qualification and Experience for Direct Recruitment – Essential Qualification: Post Graduation in Commerce / Economics from a recognized University / Institute. Experience: 10 (Ten) Years of experience in dealing with finance and accounts in Central / State Govt. Organization / University/ Research Institute or Central / State Autonomous / other recognized institute of repute. Desirable: MBA in Finance from a recognized University / Institute.	Not exceeding 56 years

Duration of Deputation:

The deputation is for 3 years (extendable as per GoI norms and based on the performance of the candidate) or till the regular incumbent of the post repatriated from deputation or till further orders, whichever is earlier.

General Instructions and Terms & Conditions:

1. Eligibility, Age, Qualification & Experience

- a) Pay levels mentioned are of 7th Central Pay Commission.
- b) All qualifications acquired must be recognized in law.
- c) Qualifications and experience of candidates must be relevant to the position applied for.
- d) Age and experience requirements shall be reckoned as on the closing date of the advertisement.
- e) Mere fulfillment of qualifications and experience does not entitle a candidate to be short-listed. The Institute reserves the right to restrict the candidates to be called for the selection process to a reasonable number based on relevant criteria, higher than the minimum prescribed.
- f) The Institute reserves the right to act and take decisions as deemed fit, in all matters relating to (i) eligibility; (ii) acceptance or rejection of the application; (iii) incomplete or incorrect information (if any) furnished by the applicant; (iv) short listing and selection. No request or correspondence of any kind in this regard would be entertained.
- g) No vigilance or disciplinary case should have been contemplated, initiated, pending or taken against the candidate as on the date of submitting the applications. Such candidates would be ineligible and hence should not apply. If such a development arises after the candidate submits the application, the Institute must be promptly notified.
- h) The candidates should not have faced any action by any law enforcement agency and should not have been convicted by any Court of Law, either in India or abroad.
- i) The terms and conditions of deputation will be governed by the provisions contained in GoI DoPT's OM No. 6/8/2009-Estt/ (Pay II) dated 17th June 2010 and Government of India's instructions issued from time to time on the subject.

2. Disqualification:

- a. If a candidate is found ineligible at any stage of recruitment process, he/she will be disqualified, his/her candidature will be canceled and if selected, the offer of appointment may be canceled, withdrawn; or service terminated forthwith without any compensation and with no liability for the Institute, whatsoever. Suppressing any information (in whole or part) or submitting false or misleading information (in whole or part) may lead to similar penal action at any stage of recruitment.

- b. Applications which are not in prescribed form, filled incorrectly or incomplete may be rejected outright. No correspondence will be entertained in this regard.
- c. Issuance of letter (if any) for attending the selection process will not confer any right of appointment.
- d. In case of any inadvertent error in the process of selection which may be detected at any stage even after the issue of offer of appointment, the Institute reserves the right to withdraw, cancel, or modify any communication, offer or appointment made to the candidate, without incurring any liability whatsoever.
- e. The Institute shall verify the antecedents and documents submitted by candidates at any time, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidates are fake or the candidates have undesirable clandestine antecedents background and have suppressed the said information, his / her services shall be liable to be terminated.
- f. Canvassing in any form will be a disqualification.

3. Other Terms & Conditions:

- a) The Institute strives to have a workforce with gender balance and hence, female candidates are especially encouraged to apply.
- b) All recruitment shall be done on the recommendations of duly constituted Screening Committee and the Selection Committee.
- c) In all matters of recruitment such as screening, shortlisting, selection, fixation of salary etc., the interpretation and decision of the Competent (Appointing) Authority of the Institute shall be final and binding. Also, the recruitment notice may be called off at any stage without assigning any specific reasons, with the approval of the Competent Authority.
- d) No TA/ DA and accommodation shall be provided to the applicants called for Written Test/ Skill Test/ Interview.
- e) In case any dispute arises on account of interpretation of clauses in any version of this Advertisement other than English, the English version available on the NIPER-Guwahati Website shall prevail.
- f) Disputes (if any) shall be subject to the jurisdiction of competent courts of Guwahati.

4. How to Apply

Interested candidates are invited to apply using the prescribed format only, available on the website (www.niperguwahati.ac.in) from **11:00 AM on 03/08/2026 to 5:00 PM on 01/09/2026.**

- a) Application fee is not required for applying on deputation. Candidate after submission of Application, a PDF will be generated with the completed form. **Applicants are required to take the print of the PDF application form, sign and send the same along with all self-attested relevant supporting documents (Age Proof, All Essential Degree Certificates, Proper experience certificates, etc) by Speed Post or Courier to NIPER-Guwahati within the prescribed date mentioned below. *It is mandatory to submit the hard copy of application form along with all the relevant documents as mentioned.***
- b) The applicant officer applying for deputation is expected to have at least an overall grading of “Very Good” in the past five APARs/ACRs starting from 2020-2021. The officers shall submit their applications through proper channel. The officer may also submit advance copies of their application forms directly before the last date of the application form. However, on or before the interview, applicants will have to submit the No Objection Certificate/ Vigilance Clearance and Integrity Certificate/ Certificate for non-involvement in any disciplinary cases & certified copies of APARs/ACRs from their employer.
- c) Certificate in support of Experience should be in proper format i.e., it should be on the organization letter head bearing the date of issue, specific period of work (in DD/MM/YY) including nature of duties, Name, Designation and Signature of the Administration Authorities.
- d) Candidates are advised to visit the website of NIPER Guwahati (www.niperguwahati.ac.in) regularly for any updates. Any amendments, corrigendum, addendum, or any other information pertaining to this recruitment shall be posted on the Institute website only.
- e) Applications must be complete in all respects. Additional sheets as needed may be used and referenced suitably. All information furnished must be supported by documentary evidence. Incomplete, incorrect and sketchy applications are liable to be rejected.
- f) Except the documentation sought as above, no other certificate or documentation needs to be attached or provided, at the stage of submitting the application. Such proof would be sought later, ONLY from short-listed applicants.
- g) Completely filled-in application duly ink-signed along with documents mentioned above, should be sent by Speed Post or Courier to the address given below, ensuring it reaches the Institute latest by **08-09-2026 by 1700 hrs.**

The Registrar i/c,

National Institute of Pharmaceutical Education & Research (NIPER) Guwahati,

Vill: Sila Katamur (Halugurisuk), P.O.: Changsari,

Dist: Kamrup, Assam-India, Pin -781101

- h) The envelope containing the application form *should be* superscribed as:
**“APPLICATION FOR (NAME OF POST & POST CODE) & ADVERTISEMENT
REF. NO. 03/2026 DATED: 03/08/2026”**
- i) The Institute will NOT be responsible for non-receipt of application (s) within the stipulated period due to any postal delay/ loss of application/ document sent in transit. Applications received after the last date and time will NOT be considered.

- j) The Institute will communicate only with short-listed and selected candidates. It is explicitly made clear that no correspondence whatsoever shall be entertained from applicants not shortlisted for interview or not selected for appointment.
- k) Applicants are advised to mention their correct and active email id in the application, as all correspondences will be communicated through email only.
- l) Any query about the online application process, please send us an email to recruitment.support@niperguwahati.ac.in with subject-line as **Application for the post of (Name of Post)** during the period of online application process only.

Sd/-
Registrar (i/c)
NIPER-Guwahati