

9/5/2016
copy - FAD
Deph Rem-1

Budget
2016-17

F.No.55011/1/2016-NIPER
Government of India
Ministry of Chemicals & Fertilizers
Department of Pharmaceuticals

Shastri Bhawan, New Delhi
Dated the May, 2016

Subject	Minutes of the meeting of Project Appraisal Board (PAB) for the approval of the Annual Work Plan and Budget (AWP&B) of NIPER Guwahati
NIPER	Guwahati
Date & Time	05-04-2016 at 3 pm
Venue	Conference Hall, Shastri Bhawan, New Delhi
Members present	Annexure-1

1. Dr. V. K. Subburaj, Secretary (Pharma) chaired the meeting. He noted that though the guidelines on AWP&B for NIPERs were issued last year, Project Appraisal Board process has been taken up for the first time now since the inception of NIPERs. He observed that the NIPER specific financial management guidelines have expedited fund releases during 2015-16 enabling 3 fold increase in fund releases and also introduced more closer monitoring and accountability in a number of ways including that of PAB. All the members present suggested that the NIPER's draft AWP&B proposed before today's PAB are deemed to have the approval of Steering Committee, as all members of Steering Committee are present except that of State Government representative and will be followed by Steering Committee approval post-facto. This was agreed to by all the members. It was decided that a copy of PAB minutes will be forwarded to State Government representative. However in future NIPERs shall take their respective BoG/ Steering Committee approval before submitting their proposed AWP&B before the PAB. The PAB approach has been adopted from successful experience of MHRD, Department of School Education.
2. At the outset Joint secretary (Pharma) welcomed the participants- Economic Adviser, Department of Pharmaceuticals, representative of IFD, Director of NIPER, Guwahati, representative of IIT, Delhi and representative of Jamia Hamdard University, New Delhi.
3. A copy of the Presentation given by NIPER Guwahati on Annual Work Plan and Budget is attached at Annexure-II. In addition, the Director/ Representative of NIPER made the following submissions:
 - a) Construction work was stopped for funds.
 - b) Enhanced budgetary allocations to meet the upcoming civil works, infrastructure, instrumentation and expert manpower requirements.
 - c) Due to contractual nature of the jobs, there is a huge dearth of faculties in various departments which results in down gradation of overall academic and

research performance at NIPER-Guwahati. This has also resulted in the decrease in student's enrollment rate. So, there is an urgent need of sanctioning of the posts in the institute.

d) Due to space constraint in the mentor institute, there is lack of enough instrumentation and laboratory facilities. Thus, the construction process should be expedited.

4. The AWP & B submitted by the NIPER, Guwahati was comprehensively appraised by PAB. Upon examination of AWP&B, the PAB made the following observations:

Governance	Expressed concern over the lack of adequate competition among students to enroll in NIPERs
	<p>Equity and Diversity</p> <p>Manpower: PAB expressed concern over poor implementation of Government affirmative action for SC, ST, OBC, minority (Prime Ministers' 15 point programme) and for the disabled. The present manpower composition does not comply to S.9 of NIPER Act, 1998 and is not reflecting the national character in many ways:</p> <ol style="list-style-type: none"> i. There is low representation of minority and SC/ST categories and no representation of disabled category among the employees. <p>Students diversity:</p> <ol style="list-style-type: none"> i. Students of only 6 number of states are represented. There is no representation from north-eastern states. Students from 23 Number of states/ 7 UTs are not represented. ii. Gender equity is in favour of male students. Only 33% female students are studying in batch 2015/17. iii. The representation of social, religious and linguistic is not true to national character: SC=5 ST=2 OBC=5, Minority only 3 out of total of 26 students for the batch 2015/17 (separate figures for Hindus, Muslims, Christians, Sikhs and Jains have not been indicated and may be given separately in future). No representation of students belonging to PH category.
Education	Dropout numbers to be reduced.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Need to improve sports facility. Safety and Security of both Boys and Girls Hostels need to be improved.
Finance	Reason for rise in Salary Head and Scholarship Head from previous year to be explained.
Performance	Need to come up with Key Performance Indicators.

5. Status of commitments of previous years/ Pending matters*:

S.No	Commitment/ Pending issue	Status as on
1.	Annual Accounts Statements to be laid in the Parliament	Under process.
2.	Sanctioning of the existing posts and generation of new sanctioned posts for faculty and staff.	Proposal as per the recommendations of Academic Standard Committee to submitted by NIPER Guwahati.
3.	Construction of New Campus in accordance with the time schedule	Work-in-Progress.

*As PAB is being held for the first time, Pending matters are reflected in the upcoming year

6. Status of EFC approved for NIPER

(Rs in Lakhs)

Year of first EFC Approval	2011
Validity period of EFC if any	2011-15
Amount Approved for the NIPER	139.52
Total Expenditure till the previous year (2015-16) as per EFC	33.01
Any RCE EFC if any approved date and amount and validity period	Revised RCE referred to IFD, DoP

7. Year wise allocation, Releases and Expenditure over the years from the beginning:

(Rs. In lakh)

Year	Allocation		Releases	Expenditure	% Exp. Against RE	Balance
	BE	RE				
2007-08	NA	NA	NA	NA	NA	NA
2008-09	NA	NA	120	NA	NA	NA
2009-10	NA	NA	1050	NA	NA	NA
2010-11	NA	NA	100	NA	NA	NA
2011-12	1750	778	0.00	277	35.5%	-277
2012-13	1880	1300	522	1061	81.6%	-539
2013-14	1880	300	288	373	124%(Excess amount temporarily met out from internal approvals ie.bank interest,	-85

					semester fees etc.	
2014-15	2100	400	391	418	104%(Excess amount temporarily met out from internal approvals ie. bank interest, semester fees etc.	-27
2015-16	2100	2100	2100	2061	98.14%	39
Total	9710	4878	4571	4190		

- 8. 2016-17 Budget allocations:** Based on demand for Grants published by Ministry of Finance:

(Rs. In lakh)

NIPER	General	Non-recurring (Capital)	Total
Guwahati	300	1650	1950
Previous Year savings as on date	21	3	24 (As per mail dated 04.05.2016)
Total	321	1653	1974

9. Project Appraisal Board approvals for 2016-17:

The PAB in its sitting approved the NIPER Annual Work Plan and Budget (AWP&B) for 2016-17 upon examining the budgetary allocation and expenditure of previous year and NIPER proposal for 2016-17 with in the demand for budgetary grants/ allocations for 2016-17:

9.1: Non-Plan: Recurring work plan and Budget Not Applicable

9.2: Non-Plan: Non-Recurring (Capital) work Plan and Budget Not Applicable

9.3: Plan: Recurring work plan and Budget

Sl. No	Expenditure head		Performance during F/Y 2015-2016			Proposed by NIPER for 2016-17		Approved by PAB 2016-2017
			Phy	Allocation	Expenditure	Phy	Estimate	
1.	Salary/ remuneration							
1.1	Director		NIL		NIL	01	30.00	
1.2	Faculty	Regular	NIL		73.48	NIL	NIL	
		Contract	03			08	48.00	
		Guest	20			20	20.00	
1.3	Technical staff	Regular	NIL			NIL	NIL	
		Contract	05			05	12.24	
		Outsourcing	NIL			NIL	NIL	
1.4	Administrative / Support staff	Regular	NIL			NIL	NIL	
		Contract	17		17			
		Outsourcing	06		06	41.76		
1.5	Others		NIL		NIL	NIL	NIL	
	Total		51		73.48	57	152.00	80.00
2	Scholarship/ Stipend							
2.1	MS(Pharma)		58		*145.43	80	119.00	
2.2	M. Pharma		NIL			NIL	NIL	
2.3	M.Tech		NIL			NIL	NIL	
2.4	MBA		NIL			NIL	NIL	
2.5	Ph.D.		13			13	53.00	
	Total		71		145.43	93	172.00	150.00
3	Academic							
3.1	Laboratory Consumables-Chemicals / reagents/glassware		N/A		67.00	N/A	80.00	
3.2	Faculty development/ Training Programmes		NIL		NIL	NIL	NIL	
3.3	Teaching aids		NIL		NIL	NIL	NIL	
3.4	Research Projects		N/A		N/A	N/A	N/A	
3.5	Field work		NIL		NIL	NIL	NIL	
3.6	Seminars/ Conferences/workshops		02		1.85	03	04.00	
3.7	Sports Events		NIL		NIL	N/A	01.00	
3.8	Literary / Cultural Events Promoting and celebrating diversity and pluralism		NIL		NIL	N/A	01.00	
3.9	Student welfare		NIL		NIL	NIL	NIL	
3.10	Examinations/ Evaluations		N/A		0.17	N/A	04.00	

3.11	Convocation	NIL		NIL	01	10.00	
3.12	Others/Contingency	NIL		NIL	NIL	NIL	
	Total	02		69.02	04	100.00	30.00
4.	Endowment/ Corpus Fund -General	NIL		NIL	NIL	NIL	NIL
5.	Office Expenses						
5.1	Mentor Institute /Overhead	N/A	18.54	N/A	50.00		
5.2	Electricity	N/A	NIL	N/A	NIL		
5.3	Water	N/A	NIL	N/A	NIL		
5.4	Telephone	01	0.22	01	01.00		
5.5	Printing/ Stationery	N/A	20.77	N/A	10.00		
5.6	Journals/Library	NIL	NIL	NIL	NIL		
5.7	Vehicles Rental	04	29.99	05	50.00		
5.8	Traveling Expenses	N/A	7.46	N/A	15.00		
5.9	IT Consumable	NIL	NIL	NIL	NIL		
5.10	Hospitality	NIL	NIL	NIL	NIL		
5.11	Meetings	NIL	NIL	NIL	NIL		
5.12	Institutional Membership	NIL	NIL	NIL	NIL		
5.13	Advertisement	NIL	NIL	N/A	04.00		
5.14	Hostel (Boys/Girls) Expenses	02	28.05	02	40.00		
5.15	Others/ Contingency	NIL	NIL	NIL	NIL		
	Total	07	105.03	08	170.00	20.00	
6.	Office/ Infrastructure Maintenance	N/A	1.14	N/A	03.00		
6.1	Office building	NIL	NIL	NIL	NIL		
6.2	Hostel building	NIL	NIL	NIL	NIL		
6.3	Instrumentation	NIL	NIL	NIL	NIL		
6.4	Housekeeping/ Maintenance	N/A	NIL	N/A	02.00		
6.5	Gardening	NIL	NIL	NIL	NIL		
6.6	Others/Contingency	N/A	20.10	N/A	25.00		
	Total	00	21.24	00	30.00	20.00	
	Grand total Recurring	131	414.20	162	624.00	300.00	

* Includes arrear stipend due to revision of rate w.e.f. 12/14 to 2/16

9.4: Plan: Non-Recurring (Capital) work Plan and Budget

(Rs. In Lakh)

	Expenditure Head	Performance during financial year 2015-16	Proposed by NIPER for 2016-17	Approved by PAB
		Expenditure		
7.	Non-recurring (Capital)			
7.1	Creation of Infrastructure /Campus Development	1633.00	1251.00	1500
7.2	Lab equipment Models & exhibits	9.65	40.00	100
7.3	Animal House	NIL	NIL	
7.4	Information Centre / Knowledge Bank Books / Journals / e-journals	NIL	05.00	15.00
7.5	Software &Hardware Procurement: LAN/WAN	NIL	NIL	
7.6	Office / Class room Equipments: Computers /ACs/Printers & Copiers, Projectors and Audio Visual Systems/ Gym	4.17	15.00	15.00
7.7	Furniture & Fittings(Office & Hostels, Staff quarters)	0.43	10.00	15.00
7.8	Vehicles a. For Director b. Ambulance for Health c. Bus for students transportation	NIL	NIL	
7.9	Miscellaneous	NIL	05.00	5.00
7.10	Corpus Fund	NIL	NIL	NIL
	Total Non Recurring	2061.45	1326.00	1650.00

9.5: Additional Approvals:

Considering the backlog of NIPER Campus civil works, instrumentation and manpower sanction, the PAB also approved the following NIPER's proposal subject to supplementary budget/ demand approval by the Parliament and Government.

Head(PLAN)	Head Name	Activity	Amount proposed	Approved subject to conditions
7.1	Creation of Infrastructure/Campus Development	Core construction of phase-I , NIPER-Guwahati Campus.	10000	10000

3	Plan	Salary	72	72
		Academic	70	70
		Office Expenses	130	130
		Office infrastructure/Maintenance	10	10
		Total	282	282
Grand Total			10282	10282

9.6: AWP&B 2016-17: Approval Summary

(Rs. In lakh)

	Allocation			PAB Approval		
	Recurring	Non-recurring	Total	Recurring	Non-recurring	Total
Plan	300	1650	1950	300	1650	1950
Non-Plan	--	--	--			
Total	300	1650	1950	300	1650	1950
Savings				21	0	21*
Grand Total				321	1650	1971

* Savings of Rs. 21 lakh are approved for Office Expenses.

10. Commitments for 2016-17:

Governance	<p>Generate adequate students demand for admission into NIPERs. In order to expand its reach out NIPER shall launch awareness campaign among the undergraduate (B.Pharma/ Ayurvedic/ Unani/ Homopathy/Medicine etc.) colleges across the country especially reach out to states presently not being represented with emphasis on categories of educationally disadvantaged section as listed by MHRD-SC, ST, Muslims, Girls about opportunities and facilities available at NIPERs. This exercise is to be carried annually.</p> <p>Considering all NIPERs during 2015 no student is represented in any of the NIPERs from certain states/UTs like Andaman & Nicobar Islands, Arunachal Pradesh, Dadra & Nagar Haveli, Daman & Diu, Lakswadeep, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura.</p> <p>The NIPER shall engage with respective government education, health & family welfare department, universities & colleges to create awareness above NIPERs.</p> <p>The NIPER should focus on construction of campus in the current year and DoP will expedite all required approvals including additional budgetary resources.</p> <p>Shall submit a proposal for creating posts sanctioned based on recommendations of Academic Standard Committee.</p>
------------	--

	NIPER will host their approved AWP&B in their website along with their draft proposed AWP&B (except bank account number details)
	The Committees prescribed in the NIPER Act and Statutes are to be constituted reflecting rich diversity-gender, social, religion, linguistic, geographic depicting national character with the best experts in the field.
	Equity and Diversity: shall take proactive measures to reflect and celebrate diversity e.g social, gender, religious, geographic etc among faculty, staff and students in order to maintain national character of the institute under S.9 of NIPER Act, 1998. <u>Manpower:</u> All selection committees whether on regular, contract and outsourcing basis shall have SC/ST and Minority member mandatorily. Shall take affirmative action as required for SC, ST, OBC, Minorities (Prime Ministers 15 point programme) and under PWD Act for the disabled.
	Incorporate Equity & Diversity tables of SC/ST, OBC, minorities (5 categories) and the disabled among the manpower and the students in annual report 2015-16 an to reflect in future annual reports immediately.
Education	They should ensure that students have a access to the best of laboratory, chemicals and equipment's and other research facilities. Wherever inadequacies are observed, the same should be meted through collaboration with other National/State Institutes (IITs, IISERs, NITs, Central Universities DBT/DST, CSIR and other National Institutes and State Institutes)
	There shall be evaluation for faculty both to recognize and to support them with students and peer feedback.
Research	Felt that the NIPER has much more potential to excel both in academics and in research.
	Should work for patents with commercial interest meeting the medical needs of country.
	Shall mobilise resources from diverse sources- DBT, DST, ICMR, MHRD IMPRINT, UN Organisations and external sources.
	Set internal targets for research and publications, impact factors etc and report in next PAB.
	Shall build collaboration with a Health care provider-Government Medical College & Hospital.
	Should mobilise research grants- DBT/DST/CSIR/ICMR etc.
	Should build collaboration with National & International Institution of similar research interest.
Academia-Industry linkage	Should strive to harness fruits of Academia-Industry linkage and should demonstrate results as per MOU.
Students Welfare	Review of Safety and Security of Girls and Boys Hostels to be undertaken regularly and submit monthly reports to DoP.
	Campus placement for students should be 100%.
Finance	UCs to be submitted regularly and timely to ensure smooth release of fund
	All financial norms are to be strictly followed and to be reviewed by Board of Governors/Steering Committee periodically.
	NIPER shall co-ordinate with FA, DoP for the visit of IFD officials regularly, at least once a year, to oversee financial management and guide

	NIPERs as per statutory norms.
	As per NIPER Specific financial management system NIPER shall submit guidelines and eligibility checklist for funding formulated for the use of these Endowment / Corpus funds with rigorous external academic audit for the approval by Government of India within in a month.
	Action be taken on pending audit paras immediately.
Visitors Conference	Shall submit action taken report on Visitors conference dated 4-6th November 2015 proceedings timely.
Performance	The Peer Review is to be carried out in accordance with the guidelines issued by DoP and report by 30 th April, 2016.
	Shall formulate Performance Indicators and come up self-appraisal and place before Peer review of 2016-17 scheduled during Sept/Dec.
	Shall participate in National Institutional Ranking framework (NIRF) of MHRD from next year.
	Shall take all required steps to achieve the targets/Expectations of Digital India, Make in India, Skill India and Swatch Bharat and will submit reports regularly and timely.
	There should be job chart for every employee/post with key performance indicators. NIPER shall have Annual Confidential Report system like that of IITs from 2016-17 right from Director till grassroot level employee.
	Civil Works – Should supervise civil works progress regularly and shall ensure that minimum one building for classes and one for hostel is ready in 6 months time. NIPER should take action as per minutes of civil works review.

The meeting ended with a vote of thanks to the Chair.

(Dr. V.K. Subburaj)
Secretary to Government of India

Forwarded by

(Dr. M. Ariz. Ahammed)
Joint Secretary(NIPER)

Copy to:
All concerned.

Annexure-I

Members present in Project Appraisal Board Meeting for approving AWP&B of
NIPERs for 2016-17:

Organisation	S.No	Name and Designation	Contact/ email
Dept.of Pharmaceuticals	1	Dr. V.K.Subburaj, Secretary	23381573 vksubburaj80@gmail.com
	2	Dr.M.Ariz Ahammed Joint Secretary	23074010 ariz@gov.in
	3	Ms.Sunanda Sharma Economic Advisor	23063341 sunanda.sharma@nic.in
	4	Mr.Jitendra Trivedhi Director NIPER Division	23389866 jeetutrivedi13@gmail.in
	6	Ms.Barnalee K Under Secretary NIPER	23383392 barn.khast@nic.in
	7	Mr.Satish Kumar Under Secretary NIPER	23073048 satish.kumar16@nic.in
	8	Sandip Kumar SO, NIPER	23384086 sandeep.k68@nic.in
IFD Dept.of Pharmaceuticals	5	Mr. V.K.Mehta Consultant, IFD	9910168257
NIPER Guwahatai		Dr. M.R. Rahman	9435033421
		Dr. Nitul Sharmal	9864296343
External Experts		Prof Divya Vohora Jamia Hamdard , New Delhi	9811477917